

Saturday September 21, 2024 10:00 AM to 5:00 PM

Southern Lehigh Living Memorial Community Park

Coopersburg's Annual Celebration of "Small Town America"

### April 2024

### Dear Community Partner and Business Leader,

Get ready to take advantage of this year's opportunity to expose your organization to upwards of 8,000 people who will attend the 32nd Annual Coopersburg Community Day. Without organizations, business, and individuals like you we will not be able to continue this immensely popular event, so please join us!

As soon as we receive your completed registration form, signed agreement, and your check, we will send an email confirmation guaranteeing your reserved space. Don't put it off! Save your spot today—spaces fill quickly!

With appreciation,

**Sharon Porter and Ben Craig** *Coopersburg Community Day Co-chairs* 

## **CONTACT INFORMATION**

#### COMMUNITY ORGANIZATIONS:

Sharon Porter 267-733-7092 5189 Price Avenue, Coopersburg, 18036 Email: CommunityOrgs@ CoopersburgCommunityDay.org

### ANTIQUE & CLASSIC CARS, ANTIQUE TRACTORS & FARM ENGINES:

Roger Moyer 484-515-3984 Email: Antiques@ CoopersburgCommunityDay.org

**CORPORATE SPONSORS:** 

Sharon Porter 267-733-7092 5189 Price Avenue, Coopersburg, 18036 Email: CorpSponsors@ CoopersburgCommunityDay.org

### **CRAFT EXHIBITORS:**

Ivy Straka 230 Adrain St., Emmaus PA, 18049 484-661-0559 Email: Crafts@ CoopersburgCommunityDay.org

### VOLUNTEERS:

Ben Craig 505 Linden St., Coopersburg, 18036 215-892-0725 Email: volunteer@ CoopersburgCommunityDay.org

### Volunteers needed!

Help us make Coopersburg Community Day a wonderful expereince by volunteering. Our day wouldn't be a success without volunteer help to setup on Friday, assist during the event, and help to clean up afterwards. If you or your organization is interested in volunteering, please contact Ben Craig.

Exhibit setup is 7AM-9:30AM; no early set-up permitted. Vehicles must be cleared before the entrances close at 9:30AM.



Presented by: The Coopersburg Historical Society since 1992 Sponsored by: The generosity of businesses and organizations in the Coopersburg/Lehigh Valley area

CoopersburgCommunityDay.org



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### **REGISTRATION FORMS MUST BE RECEIVED BY AUGUST 31st**

Southern Lehigh Living Memorial Community Park

### **REGISTRATION FORM AND AGREEMENT**

This agreement, made this day of	, 2024, by and between Coopersburg	g Historical Society of C	oopersburg, PA,
(hereinafter "Sponsor") and			_ (hereinafter "Participant")
Name of participating individual/organization			
Contact person	Phone	Fax	
Address			
Email	May we contact you next year b	y email instead of USPS?	P □ Yes □ No
Briefly describe the activity/craft/demonstration planned _			
Number of 10'x10' spaces needed	Will your exhibit use electricity?	🗆 Yes 🗖 No	
<b>NOTE!</b> Describe actual space needs, the specific purpose	for which you require electricity, and	l other special needs:	

#### SELECT ONE OF THE FOLLOWING:

**CRAFTERS** Participant agrees to pay Sponsor the sum of \$25 (twenty-five dollars) for reservation and use of each 10'x10' space used for display and/or sale of personally created items and works of art.

**COMMUNITY NOT-FOR-PROFIT ORGANIZATIONS** Participants in this category may choose one of the pricing structures below, depending on whether organization supplies volunteers for Community Day. Please list volunteer names, contact phone, and email on reverse.

- □ **FUNDRAISING** Participant agrees to pay Sponsor the sum of \$25 (twenty-five dollars) for reservation and use of each 10'x10' space used for fund-raising purposes. With volunteer(s) \$15 (fifteen dollars). A volunteer signup sheet will be sent after registration.
- □ NON-FUNDRAISING Participant who only demonstrates, and/or exhibits, with NO sales or product promotion, may reserve one 10'x10' without charge (\$0). Additional spaces will require a fee of \$50 (fifty dollars) for each space. OR, if you supply Community Day volunteer(s) \$15 (fifteen dollars) for each space. A volunteer signup sheet will be sent after registration.

Mail your completed registration form by August, 31,
2024 the appropriate event coordinator listed on the enclosed sheet. Make your check payable to Coopersburg Historical Society or pay via the QR code.



### Exhibit setup is 7AM-9:30AM; no early set-up permitted. Vehicles must be cleared before the entrances close at 9:30AM.

Participant Signature \_

\_Date \_

By signing this form I understand that Sponsor reserves the right to require proof of liability insurance covering Participant and Sponsor against any loss or injury to individuals and/or property arising from activities or operations of Participant if, in the sole judgment of Sponsor, such activities or operations are deemed dangerous or hazardous. Confirmation will be emailed upon receipt of your signed registration form and check.

CCD COMMITTEE USE				
Rec'd \$				
Date				
Chk #				
# of Spaces				
Area				
Electr? 🗆 Y 🗖 N				

Big on Community | Long on History

Coopersburg Community Day has been presented by The Coopersburg Historical Society since 1992



### Saturday, Sept. 21, 2024

Volunteer help is appreciated. We ask for <u>3 hour committments</u>:

- Setup, Friday, Sept. 20, 8ам 5рм
- Event day, Saturday Sept. 21, 7 10AM
- Post-event, Saturday Sept. 21, 4 7рм

Email or call the Community Day Volunteer Coordinator directly to see how you can help:

**Ben Craig,** 215-892-0725 or volunteer@CoopersburgCommunityDay.org by Sept. 14th.

### Volunteers Sign Up here...

Name:				Phone:
				Email:
Name:				Phone:
Time Preference:	FRI	SATAM	SAТрм	Email:
Name:				Phone:
Time Preference:	FRI	SATAM	SATPM	Email:
Name:				Phone:
Time Preference:	FRI	SATAM	SAТрм	Email:

# SIGN UP SHEET P

# **PLEASE POST**



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## EXHIBIT SPACE LOCATION

Exhibitors can set up between 7:00 a.m. - 9:30 a.m. on the event day, Sept. 21st. No early setup allowed. Each 10'X10' space can have one vehicle parked adjacent to or behind the exhibit. All other vehicles must must be cleared by 9:30 a.m. To find the designated entrance for setup, please refer to the enclosed map.



ACCESS VIA E. FAIRMOUNT ST. ACCESS VIA E. LANDIS ST. 1 Crafters Corporate Sponsors, Community Organizations, Antique Tractors and Farm Engines

3 Antique & Classic Cars 4 Food vendors at Mustang Pavillion and Grove activites